



## Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

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Name: **Scotch Plains-Fanwood**

Draft Date: **06/17/2021**

### 1. Maintaining Health and Safety

#### A. Universal and correct wearing of masks as required according to conditions/guidance

- Masking requirements will be implemented in accordance with executive orders that are issued. The district will follow NJDOH requirements for wearing masks and will evaluate guidance documents as updates are made to adjust local policies and practices accordingly.
- The District will utilize CDC resources on proper mask wearing and staff will assist in training and reinforcement of proper mask wearing, if necessary.
- PPE will be provided to staff and students whenever necessary. Staff and students will continue to be encouraged to utilize their own PPE.

#### B. Physical distancing (e.g., including use of cohorts/podding)

- Classrooms/Instructional Spaces - Physical distancing will be in accordance with related CDC/NJDOH guidelines in effect at the time. Furniture will be adjusted accordingly to accommodate for distancing. Desk shields will be available and used as needed.
- Cafeterias (Lunch) - Physical distancing will be in accordance with CDC/NJDOH guidelines in effect at the time. Furniture will be adjusted accordingly to accommodate for distancing. Dividers will be used as necessary. In certain circumstances, distancing will be accomplished by adding additional lunch periods and/or utilizing additional large space areas with dedicated HVAC, high air exchange rates, and enhanced filtration.

- Transportation - Physical distancing will be encouraged where possible. Windows will be opened to improve ventilation. Buses will be sanitized between routes.
- The District will evaluate guidance documents as updates are made to adjust local policies and practices.

#### C. Handwashing and respiratory etiquette

- Staff will be trained on proper handwashing practices and PPE as prescribed by the CDC and other infection control precautions.
- CDC resources and guidance documents that promote proper handwashing etiquette will be hung throughout school buildings.
- Hand sanitizing stations will be available in building hallways, classrooms, and lunch areas.
- Students will be provided intermittent mask breaks to support healthy respiration.

#### D. Cleaning and maintaining healthy facilities, including improving ventilation

The Scotch Plains-Fanwood School District has developed a facilities cleaning procedure manual which will establish schedules for increased cleaning and disinfection; targeted areas to be cleaned, including frequently touched surfaces and objects and frequent sanitization of bathrooms; and methods and materials that will be utilized.

- District custodians will conduct increased cleaning and disinfecting with special attention paid to classroom desks and chairs, door handles and push plates, handrails, bathrooms, light switches, and other frequently touched surfaces.
- Each building will be cleaned, sanitized, and disinfected on a daily basis. Certain frequently used surfaces will receive more frequent wipe down
- Specialized cleaning equipment will continue to be used as necessary, including electrostatic sprayers to more effectively assist in the disinfection process.
- The District also will continue to adhere to existing required facilities cleaning practices and procedures.
- Water bottle filling stations will be available for use and will be cleaned frequently during the school day. Drinking fountains will be turned off and not available for use.
- Ongoing air quality monitoring

#### E. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments

- Upon notification that a student, staff member or parent/guardian has tested positive for COVID-19, the District will coordinate with the local health department to determine close contacts to whom they may have spread the virus. Quarantine persons will be based on NJDOH and CDC guidelines at the time.
- The District will assist the local health department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.

- The District will ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.
- A staff liaison(s) shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.
- The District will allow staff, students and families to self-report symptoms and/or suspected exposure.

#### F. Diagnostic and screening testing

Screening procedures will include the following:

- The District will continue to provide and require completion of a COVID-19 screening questionnaire for families to confirm daily that students are free of COVID-19 symptoms before the student is sent to school for as long as necessary and practical
- If after the screening questionnaire is completed a student's status changes, the parent should immediately notify the school nurse before sending the child to school.
- Staff will be asked to complete a COVID-19 screening questionnaire on a daily basis for as long as necessary and practical.
- The nurse may assess a student/staff member if additional screening is deemed necessary. This may include but is not limited to an evaluation of temperature.
- During screening and visual checks, the District will provide accommodations with guidance for students with disabilities if necessary.

#### G. Efforts to provide vaccinations to educators, other staff, and students, if eligible

- The District, through local health officials and vendors, has broadcast vaccination availability using the district email system.

#### H. Appropriate accommodations for children with disabilities with respect to the health and safety policies

- Medically fragile students with Individualized Education Plans (IEPs), students with complex disabilities as per their IEPs, or students who require accommodations in accordance with Section 504 of the Rehabilitation Act of 1973 (504 Plan) will be provided appropriate accommodations with medical documentation.

## 2. Ensuring Continuity of Services

- SEL and Mental Health
  - The district has a partnership with Effective School Solutions, which will continue to provide wrap-around mental health services for students identified as needing a high level of individual support.
  - The district has also formed a partnership with Rutgers University Behavioral Health Care, which will continue to provide:
    - Individual, Family and Group Counseling
    - Psycho-educational groups for children, families and school staff
    - After-school programs and in-school suspension counseling
    - Crisis Intervention
    - Psychiatric Consultation
    - Staff development workshops and consultation
    - Case management and integration with community programs
  - End of Summer Programs will be held to support the return of students who were fully-remote during the 2020-2021 school year
- Academics
  - Student growth and learning acceleration will be monitored and instruction adjusted through the use of on-going formative assessments and evidence-based interventions.
    - Measures of Academic Progress (MAP) in Reading and Mathematics
    - Developmental Reading Assessment (DRA)
    - District-Created Benchmarks
  - Intervention and Acceleration
    - Individualized Education Plan (IEP) Meetings will continue to be held to address the individual needs of students.
    - Each building's Intervention and Referral Services Team will meet routinely to identify areas of need and/or support
- Coordination of Services
  - Building-based administrators will coordinate the efforts of teachers, school counselors, Child Study Team members to identify trending student needs and develop interventions.
  - School Counselors (Grades 5-12) will review student progress, attendance and discipline routinely.
  - Student Assistance Specialists will deliver curricular lessons to all elementary classrooms
- Food Services - The District will be operating full day schedules during the 2021 - 2022 school year which will include lunch. In the event a school closure is necessary, the District will have access to meals similar to the 2020 - 2021 school year.
- Remote Accessibility and Technology - All staff and students have access to devices that they can use in school and at home. In the unlikely event that a school is closed temporarily:

- Students will be able to continue their academic work using those school-provided devices and services at home, such as Google Classroom, Gmail, and the basic versions of Google Meet, Zoom, or other video conferencing platform.
- Technical support will be provided by phone, email, and video conferencing.

### 3. Public Comment

A. Public comment period was initiated with a presentation of the draft. Comments will then be incorporated into the final draft as applicable.

- May 27, 2021 - Superintendent outlines work in progress to plan for Safe Reopening of 2021-2022 school year.
- June 7, 2021 - After the release of the plan template on May 24, 2021, District Administration compiled information into the template.
- June 17, 2021 - District Administration presented the draft plan to the Board of Education for approval. Public comment taken at that time.
- June 18, 2021- Draft posted on district website with invitation for public comment.
- June 23, 2021 - District Administration will present the final draft of the plan to the Board of Education for approval
- July 2021 - District Administration will monitor changing guidance and update the community accordingly.
- August 26, 2021 - District Administration will present to the Board of Education any changes necessary to the plan based on changing guidance throughout July and August 2021.

B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000 character limit)

- Translation - Translators will be identified throughout the District to assist with translating the document with parents that have limited English proficiency.
- Accessibility - This document will be added to the District website after being run through an accessibility check that will make it ADA compliant.